

Camp QE
ATTENDEE CODE OF CONDUCT

Attendees must comply with this Attendee Code of Conduct for the duration of Camp QE. This Attendee Code of Conduct is put in place to keep both the Attendee and others safe. Failure to comply with this Attendee Code of Conduct may result in pastoral intervention and may put the Attendee's place at Camp QE at risk.

You accept that breach by the Attendee may result in the Attendee's place at Camp QE being revoked and the Attendee sent home early, with all costs and expenses to be met by you.

This Attendee Code of Conduct and any other rules and policies for behaviour and discipline may be amended from time to time. The policy is reviewed annually. All staff receive training regarding the behaviour policy during their induction and a minimum of annual refresher training thereafter.

This Attendee Code of Conduct applies to all age groups and when the Attendee is:

- on campus or other property of ours;
- travelling to and from campus;
- under our care or supervision; and
- when associated with Camp QE or representing us.

Work

Every Attendee must:

- take part conscientiously in all games and activities; and
- politely and promptly obey direction from staff.

Conduct

General

Every Attendee must:

- be considerate of others, including staff;
- have an attitude of co-operation and of respect for others;
- not to bully, harass, victimise, be rude, rowdy or disruptive
- have excellent punctuality; and
- be honest and act with integrity.

No Attendee may participate in or encourage:

- bullying or harassing behaviour;
- racial or other abuse of any kind;

- dropping litter;
- drug use;
- endangering the health, safety or well-being of others;
- graffiti;
- jostling, pushing, or running inside buildings;
- leaving the campus without permission;
- misuse of electronics;
- refusal to obey a member of staff;
- rowdy, disruptive, or anti-social behaviour;
- rudeness or insolence;
- sexual misconduct;
- smoking, vaping or drinking alcohol;
- theft;
- unauthorised absence from lessons or activities;
- use of bad language;
- violence or possession of weapons;
- buying or selling items for personal gain; or
- any other activity that we consider in our sole discretion to be prejudicial to the well-being, property, experience, or environment of others.

Alcohol, Smoking, Drugs, Pornography and Gambling.

Attendees must not:

- consume, supply to others, or possess alcohol.
- possess any smoking paraphernalia.
- use, be in possession of, or supply illegal drugs or any other harmful or mind-altering substances, whether on or off site.
- access pornography or bring pornographic material onto campus
- gamble on campus or on the internet.

Sexual Activity

- Attendees may not display any form of physical affection or engage in any form of sexual or sexually suggestive activity.
- Members of the opposite sex should generally congregate in groups of three or more.

Mobile phones and devices

- Attendees shall not take photos or videos of others without permission.

- We have the right to check and confiscate any electronic equipment if we consider or suspect there to have been any breach of the Acceptable Usage Policy (a copy of which is available on our website or otherwise on request made to campqe@qe.org).

Food and Drink

- No school cutlery or crockery is to be taken from the dining areas.
- No meals may be taken outside unless supervised by a member of staff.
- Chewing gum is not allowed at any time.

Possessions

- Attendee possessions must be clearly marked with the owner's name.
- Attendee possessions are the sole responsibility of the Attendee.

Out of Bounds

- Attendees must not enter areas of our site that are out of bounds. These areas are made clear to Attendees during campus tours.
- Attendees must not enter specialist teaching rooms (e.g. science labs, sports labs and facilities, DT Room, Art Rooms) or any room with dangerous or expensive equipment without staff in attendance.
- Attendees must not enter any area of the kitchen except the servery.
- The swimming pool area is always out of bounds unless under the supervision of a qualified member of staff.
- Attendees are not permitted to leave campus without permission.
- Attendees are not permitted to go to the bus shelter or car park during the day unless being collected by a parent/guardian or accompanied by staff.

Discipline

We may prescribe and authorise the use of any sanctions that comply with good educational practice and promote good behaviour and compliance this Attendee Code of Conduct and any other applicable rules and policies.

Minor breaches of discipline will be dealt with by staff as they occur, and low-level sanctions may be given. A verbal warning may be sufficient. If Attendees repeatedly breach the Attendee Code of Conduct they may be referred to the Pastoral team or, in the event that the Pastoral team is unavailable, the Commercial Manager.

More serious breaches of Camp QE will be referred to the Commercial Manager in the first instance. The Commercial Manager must also be consulted in cases of breaches of discipline

where there may be special circumstances which should be taken into consideration (see also below).

For serious or repeated breaches, the Attendee may be asked to leave Camp QE permanently. Parents will be contacted to discuss any disciplinary matter which may result in removal from Camp QE.